

***Stanislaus County Employees'  
Retirement Association***



**SERVICE RETIREMENT POLICY**

**Policy 3007**

November 1, 2018

**Purpose**

Define requirements required to apply for a Service Retirement Benefit from Stanislaus County Employees' Retirement Association (StanCERA).

**Authority**

Government Code Sections §31670 and §31672

**Procedure**

Any member of StanCERA who has met the requirements for age and service may apply for service retirement. StanCERA will not accept applications more than 60 days in advance of retirement date, which cannot be prior to date of which application is filed.

Applications will be deemed complete when the following have been complied with:

1. Completed application has been made to the Retirement Board in care of the Executive Director.
2. All documents required have been completed and submitted:
  - a. Completed application;
  - b. Copy of legal identification;
  - c. Photocopy of certified marriage certificate/domestic partnership, if applicable;
  - d. Photocopy of proof of birth for primary beneficiary;
  - e. Copy of legal identification for primary beneficiary;
  - f. Photocopy of proof of birth for minor children, if applicable;
  - g. Complete copy of final judgment and marital settlement agreement, if applicable and not on file;
  - h. If Tier 3, copy of Social Security benefit estimate.

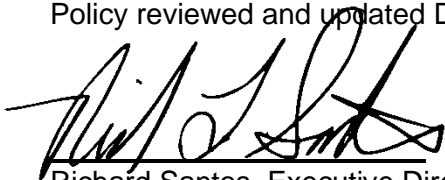
All service retirements shall be placed on the Board of Retirement Agenda for approval.

**Policy Review**

This policy shall be reviewed at least every three years.

**Policy History**

Policy reviewed and updated December 14, 2020



Richard Santos, Executive Director

POLICY APPROVAL DATE: November 1, 2018