

Standing Committees

Internal Governance Committee

This committee shall consist of three (3) Retirement Board members. The Committee Chair may request administrative staff and/or legal counsel to attend Committee meetings as needed. At least one of the Retirement Board members of the committee shall have sufficient background in accounting, financial or managerial matters to understand, relate to and communicate accounting and organizational matters especially as they relate to audit reports. This committee shall have the responsibility for oversight of all financial audits (both external and internal), compliance audits, Bylaw revisions, Policy revisions, Retirement Board member education and training (including ethics) and other internal governance matters.

2020

Donna Riley, Chair
Mandip Dhillon
Rhonda Bieseimer
Staff as needed

Due Diligence Committee

This committee may consist of the Vice-Chair as Chair, one (1) other Board member the Executive Director, the Investment Officer and one (1) staff member appointed by the Executive Director (or a designee of the Executive Director), to act as the recorder. This committee shall insure that Due Diligence visits are carried out and reports provided to the Retirement Board of investment manager and other vendor business reviews on a schedule as determined by these Bylaws and the committee.

2020

Michael O'Neal - Chair
Jeff Grover
Executive Director, Rick Santos
Investment Officer, Stan Conwell
Executive Assistant, Kellie Gomes

Strategic Planning Objectives Committee

This Committee shall consist of no less than two (2) Retirement Board members. The committee may request input from administrative staff and attendance for staff at its meetings as the Committee so desires. The committee shall oversee and review staff reports related to the study and recommendations of Retirement Board approved strategic planning objectives. The committee shall have authority to survey, research, request actuarial and other studies as it deems necessary. The committee shall only make "final" reports to the Retirement Board or recommendations to the Retirement Board that require the Board's action. This committee meets at least once every three (3) years, however, may not always have Board members assigned due to the cyclical nature of the needs required of this Committee.

2020

Volunteer Trustee **NOT** Needed for this year
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Performance Review and Compensation Committee (PRCC).

This committee shall consist of current Chair, past Chair, and current Vice Chair. As needed, the PRCC will meet to discuss the performance and compensation of the position of Executive Director.

Areas of Responsibility: Assessment of the performance and compensation recommendation for the positions of Executive Director and Investment Officer

2020

Sam Sharpe, Chair
Michael O’Neal, Vice Chair
Jim DeMartini, Past Chair
Staff as needed

Ad-Hoc Committees

Pension Administration System Implementation

2020

Michael O’Neal
Darin Gharat

Enhanced PAS Committee Members
Donna Riley
Sam Sharpe
Jeff Mangar