



**March 16, 2020**

Investment Consultant RFP Update

TO: Investment Consultant RFP Responders

FROM: Stan Conwell, Retirement Investment Officer

In response to the global disruption caused by the COVID -19 outbreak, StanCERA is amending the Investment Consultant RFP submission requirements. We understand the current conditions are placing great strain on business operations and want to provide some accommodation.

StanCERA is making submission of paper copies of RFP proposals optional. All responses that do not include paper copies will be considered valid submissions.

The proposal timeline is unchanged at this time.

We know a great deal of effort goes into responding to RFP proposals and want to thank you for the hard work you are putting into your responses during these trying times.

Thank You,

Stan Conwell  
Retirement Investment Officer